

**HORICON TOWN BOARD
REGULAR MEETING**

**JANUARY 21, 2016
7:00 PM**

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	
Mark Schachner	Town Counsel	

Also: ZA Jim Steen, Bill McGhie, Thad and Jane Smith, Bob Smith, Tom Johansen, Skip Ostrander, John Donovan, Tom Jarrett, Harry Hale, and Jason Dell.

Supervisor Simpson called the meeting to order at 7:00 PM.

Local Board of Health...

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Request for Septic Variance at 712 East Shore Dr / tax map #20.13-1-23

Tom Jarrett, of Jarrett Engineers, PLLC, said the owners of parcel id# 20.13-1-23 (Levinson's) are seeking a septic variance. Mr. Jarrett explained they are proposing to install an Eljen Leaching System that would require a 17' variance to meet the setback from the owner's home, and a 35' variance to meet the setback to the owner's well. The proposed septic tank would require a 7' variance to meet the setback to the owner's home. ZA Steen explained roof runoff is a concern, so the homeowners will install gutters to address this issue. The Board had no further questions and deemed the application complete.

RESOLUTION #26-2016

Councilperson Olson and Councilperson Hill introduced Res. No. 26 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Jarrett Engineers, PLLC for a septic variance at 712 East Shore Drive in Adirondack complete, and does hereby set a Public Hearing for Thursday, February 18, 2016 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

Request for Septic Variance at 148 East Shore Dr / tax map #36.3-3-39

Jason Dell, of Lansing Engineering, explained that the owners of parcel id#36.3-3-39 (Hale's) are proposing to replace the current drywell system with an absorption field which would require a 31' variance to meet the setback to their well. Councilperson Olson asked several questions. The Board had no further questions and deemed the application complete.

RESOLUTION #27-2016

Councilperson Olson and Councilperson Hill introduced Res. No. 27 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Lansing Engineering for a septic variance at 148 East Shore Drive in Adirondack complete, and does hereby set a Public Hearing for Thursday, February 18, 2016 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

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A Motion was made by Councilperson Higgins, seconded by Councilperson Olson, to go back into regular session. The Board moved back into regular session at 7:17 PM.

Regular Meeting...

Approval of Minutes: Minutes of December 29, 2015 and January 7, 2016 were approved by Motion of Councilperson Higgins and Councilperson Olson, all Ayes. Councilperson Smith abstained on the December 29, 2015 Minutes as she was not at that meeting.

Approval of January 21, 2016 Vouchers and Abstracts:

RESOLUTION #28-2016

Councilperson Olson and Councilperson Smith introduced Res. No. 28 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF JANUARY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the January 21, 2016 Vouchers and Abstracts as follows:

General Abstracts	1	\$ 111,330.84
Highway Abstracts	1	\$ 106,686.20

Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

Resolutions:

RESOLUTION #29-2016

Councilperson Olson and Councilperson Higgins introduced Res. No. 29 and moved its adoption:

RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE TOWN CLERK RECORDS

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the examination of the 2015 Town Clerk records was completed at the meeting of the Board on January 21, 2016 and the records were approved by all members of the Board.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #30-2016

Councilperson Smith and Councilperson Olson introduced Res. No. 30 and moved its adoption:

RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE JUSTICE COURT RECORDS

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the examination of the 2015 Justice Court records was completed at the meeting of the Board on January 21, 2016 and the records were approved by all members of the Board.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

RESOLUTION #31-2016

Councilperson Olson and Councilperson Higgins introduced Res. No. 31 and moved its adoption:

RESOLUTION AUTHORIZING TOWN OFFICIALS TO ATTEND ASSOCIATION OF TOWNS TRAINING SCHOOL AND APPOINT DELEGATE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to attend the Association of Towns Training School from February 14-17, 2016, and authorizes reimbursement for travel, and be it further

RESOLVED, that the Town Board appoints Supervisor Simpson to cast the vote for the Town of Horicon at the Annual Business Session of the Association of Towns Meeting in New York City on February 17, 2016. No alternate will be appointed.

Ayes: 4 (Olson, Higgins, Hill, Smith) Abstain: 1 (Simpson) Nays: 0

RESOLUTION #32-2016

Councilperson Olson and Councilperson Smith introduced Res. No. 32 and moved its adoption:

RESOLUTION TO APPOINT BOARD OF ETHICS CHAIRPERSON

RESOLVED, that the Horicon Town Board does hereby appoint Jane Smith as Chairperson of the Town of Horicon Board of Ethics for a term expiring on December 31, 2016.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #33-2016

Councilperson Higgins and Councilperson Olson introduced Res. No. 33 and moved its adoption:

RESOLUTION AUTHORIZING SOLICITATION OF SAND BIDS

RESOLVED, that the Town Board does hereby authorize the Town Clerk to solicit, by legal advertisement, bids for processed highway sand. Bids are to be opened at the regular Town Board meeting on February 18, 2016.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #34-2016

Councilperson Higgins and Councilperson Olson introduced Res. No. 34 and moved its adoption:

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

General:

<u>From:</u>	<u>To:</u>	
1990.4 (Contingency)	9040.8 (Work. Comp.)	\$ 0.75
1990.4 (Contingency)	9010.8 (NYS Retirement)	\$ 1,030.00

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

Committee Reports...

-Councilperson Smith explained to the Board that the Community Center usage rules had been updated and asked the Board for feedback. The Board felt the changes were fine and agreed copies should be sent to all organizations that use the building. Next she told the Board she has been asked by the Library Trustees if the Board would approve extra hours for the Library Clerk to get the Library back in order after the water damage. She said they have also asked for additional signage for the Library regarding hours and Wi-Fi. She asked the Board to make decisions on these things so she can respond to the Trustees. The Board discussed the items in question and decided the Library Clerk will not need additional hours, nor does the Board does feel it is necessary to purchase additional signage regarding Wi-Fi service or Library hours. Councilperson Smith will notify the Trustees of the decisions. Councilperson Smith then updated the Board on plans for Horicon Day, noting the date will be Saturday, August 20th and will run from 5:00 to 9:00pm. She said the committee is working on a new name for the event as well. Councilperson Smith suggested they start looking for a lifeguard for the Brant Lake beach. There was discussion on offering reimbursement for training to anyone interested in getting their certification. The Board agreed reimbursement would be contingent upon the individual coming to work for the Town and would be made at the end of the summer season. Lastly, Councilperson Smith suggested monthly or quarterly reports be required from all appointed employees, such as the Dog Control Officer, Museum, etc., so the Board has a better idea of what is happening in each Department. She noted how effective it has been with the Historian. Councilperson Olson, Personnel Committee Chair, said he would take it under advisement.

-Councilperson Hill said one bid was received for the Beautification truck.

-Councilperson Olson explained to the Board there is a visibility issue for the Highway crew when pulling out onto Route 8 from Town Shed Road. He said Bernie Hill has suggested trading a piece of his property along the shoulder of Route 8 for an equal piece of Town property that borders the backside of his parcel. This way the Town could approach NYSDOT about putting in a turn lane on Route 8 to alleviate congestion on Town Shed Road. Councilperson Olson said HS Smith will contact NYS DOT to set up a meeting to see if this is feasible.

Old Business:

Highway Truck:

Supervisor Simpson said one bid was received for the new Beautification truck from Warren Ford at a price of \$25,876.00.

RESOLUTION #35-2016

Councilperson Olson and Councilperson Hill introduced Res. No. 35 and moved its adoption:

RESOLUTION TO AUTHORIZE AWARD TRUCK BID

RESOLVED, that the Town Board of the Town of Horicon does hereby award the truck bid to Warren Ford for a 2016 Ford pickup, as per the specs, at a price of \$25,876.00.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

New Business:

MOU / Add Schedule "C"-Drug and Alcohol Policy and Testing Plan to Highway Contract:

Supervisor Simpson explained members of the Highway Department have asked the Board to consider adding Schedule C to the Highway Contract. This Schedule covers a zero tolerance Drug and Alcohol Policy and Testing Plan. He noted that Counselor Schachner has suggested some minor changes for clarification purposes. The Board agreed Schedule C should be added once revisions are made.

Proposed Contract for Engineering Services with Cedarwood Engineering:

Supervisor Simpson explained to the Board that Cedarwood Engineering has proposed the Town sign a contract with them for services. He said the contract lists the cost schedule for services and would make the Engineer available to the Town when they need them. Councilperson Olson asked that this be tabled until next month so he can review it further.

Adirondack Smart Growth Grant / Laberge Group:

Supervisor Simpson told the Board that Laberge Group contacted him about writing an Adirondack Smart Growth grant application for the upper dam repairs. He said dam repairs have been estimated to cost up to approximately \$150,000.00, and he noted the grant pays up to \$75,000.00. Laberge would charge the Town \$2,500.00 to complete the grant application.

RESOLUTION #36-2016

Councilperson Olson and Councilperson Higgins introduced Res. No. 36 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AUTHORIZATION TO PROCEED

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Authorization to Proceed with the Adirondack Smart Growth Grant application with Laberge Group for the upper dam at a cost not to exceed \$2,500.00.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Privilege of the Floor...

-John Donovan updated the Board on the status of the 1881 Union Church project.

Executive Session...

Councilperson Higgins made a motion, seconded by Councilperson Olson, to move to Executive Session to discuss collective bargaining negotiations. The Board moved to Executive Session at 8:25 PM.

The Board returned from Executive Session at 8: 38 PM and Councilperson Hill made a motion to return to Regular Session, seconded by Councilperson Smith, all in favor. The Board discussed collective bargaining negotiations, no action was taken.

RESOLUTION #37-2016

Councilperson Olson and Councilperson Higgins introduced Res. No. 37 and moved its adoption:

RESOLUTION TO APPROVE THE CSEA CONTRACT AS PROPOSED

RESOLVED, that the Town Board of the Town of Horicon does hereby approve the new CSEA contract as proposed for a four year term which will take effect January 1, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:39 PM by MOTION of Councilperson Smith and Councilperson Higgins, all in favor.

Respectfully Submitted:

Town Clerk