

JANUARY 4, 2010

ORGANIZATION MEETING

6:00PM

Present at meeting	Ralph Bentley	Supervisor
	Frank Hill	Councilman
	Kenneth Higgins	Councilman
	Robert Olson	Councilman
	Joseph Dooris	Councilman
Paul Smith	Highway Superintendent	
Gary McMeekin	Zoning Officer	
Krista Wood	Town Clerk	

Also: Harry Balz, Gary Frenz, Christine Smith-Hayes, Matt and Karli Wood, Bill Thyne.

Supervisor Bentley opened the Organization Meeting and welcomed guests.

First order of Business...swearing in of newly elected officials.

Mark Schachner, Town Counselor, administered the Oath of Office to:

Supervisor, Ralph Bentley
 Town Clerk, Krista L. Wood
 Councilman, Frank Hill
 Councilman, Robert Olson

The Resolutions to organize the Town were then introduced.

Messrs. Olson and Dooris introduced Resolutions 1-19 and moved their adoption:

RESOLUTION NO. 1 OF 2010

RESOLUTION DESIGNATING COMMITTEES FOR 2010

RESOLVED, that Supervisor Ralph Bentley does hereby appoint the following Committees for 2010, first name being the Chairman:

RECYCLING & TRANSFER STATION	OLSON & Hill
FINANCE, INSURANCE, PERSONNEL, ELECTIONS & LEGISLATIVE	DOORIS & Hill
FACILITIES, GROUNDS, PUBLICITY, BEAUTIFICATION, CABLE	HILL & Higgins
HIGHWAY, TRAFFIC SAFETY, STREET LIGHTS, LAKE AFFAIRS, DAM	HILL & Dooris
FIRE & AMBULANCE CEMETERY & LIBRARY	HIGGINS & Olson OLSON & Dooris
RECREATION (YOUTH & SENIORS), HEALTH, INSECT CONTROL	DOORIS & Higgins
PLANNING, COMMUNITY DEVELOPMENT, ZONING, REAL PROPERTY ASSESSMENT, DATA PROCESSING	HIGGINS & Hill
MILFOIL COMMITTEE (SCHROON LAKE)	HILL, H. BALZ, J. KOCH
MILFOIL COMMITTEE (BRANT LAKE)	OLSON, D. PATON, W. SCIDMORE, G. McMEEKIN
STARBUCKVILLE COMMITTEE	HILL, HIGGINS, J. KOCH

RESOLUTION NO. 2 OF 2010

RESOLUTION DESIGNATING SALARIES FOR 2010

RESOLVED, that effective January 1, 2010 the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Ralph Bentley	\$22,600.00
Budget Officer	Ralph Bentley	\$ 2,500.00
Town Clerk	Krista Wood	\$27,423.00
Town Council	Frank Hill	\$ 4,806.00

	Kenneth Higgins	\$ 4,806.00
	Robert Olson	\$ 4,806.00
	Joseph Dooris	\$ 4,806.00
Town Justice	James Murphy	\$11,387.00
Hwy. Supt.	Paul Smith	\$44,600.00
Sole Assessor	Paul Maniacek	\$28,875.00
Tax Collector	Eleanor Higgins	\$ 7,340.00
Library Clerk	Linda Hoyt	\$12,866.00
Dog Control	Darian Granger	\$ 4,050.00
Historian	Colleen Murtagh	\$ 1,500.00
Chairman ZBA & Planning Boards		\$ 750.00
Health Officer	Gary Scidmore	\$ 775.00
Zoning Officer	Gary McMeekin	\$17,668.00
Landfill Supt.	Robert Hayes	\$31,070.00

Hourly Wages:

Sec./Book	\$14.95	Justice Clerk	\$14.95	Library Sub	\$ 10.69
Cleaning Cust.	\$13.00	Cemetery Cust.	\$18.33	Bd of Review	\$260.00
Lifeguard	\$11.50	PL&ZBA Mtgs	\$20.00	Data Collector	\$14.00
Assess. Sec	\$14.40	Zoning Sec.	\$14.40	Museum Sec	\$11.70
Landfill Helper	\$11.45	Beautific. (Greg)	\$15.64		
T. Meade	\$18.83	J. Baker	\$18.73	S. Holland	\$18.58
D. Granger	\$18.58	M. Younes	\$18.33	J. Bentley	\$18.33
B. Donahue	\$18.90	T. Peters	\$18.33		

RESOLUTION NO. 3 OF 2010

RESOLUTION DESIGNATING OFFICIAL BANKS

RESOLVED, that the following are designated to be the official banks to deposit the Town of Horicon's monies during 2010:

TD Banknorth
Glens Falls National Bank

RESOLUTION NO. 4 OF 2010

RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

RESOLVED, that the official newspapers for advertising in 2010 shall be the Adirondack Journal, BE IT FURTHER

RESOLVED, that the Glens Falls Post Star shall also be used for advertising in any situation that requires a time frame that can only be met with a daily newspaper.

RESOLUTION NO. 5 OF 2010

RESOLUTION DESIGNATING MILEAGE ALLOWANCE

RESOLVED, that Town Officials be compensated at 50 cents per mile for use of their vehicles in the performance of their official duties in 2010. This mileage rate follows the IRS standard mileage.

RESOLUTION NO. 6 OF 2010

RESOLUTION SETTING DATE OF MONTHLY MEETINGS

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 7:00 PM at the Horicon Community Center.

RESOLUTION NO. 7 OF 2010

RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller a copy of the Annual Report for 2009, within 60 days after the close of the year.

RESOLUTION NO. 8 OF 2009

RESOLUTION TO RE-APPOINT TOWN HISTORIAN

RESOLVED, that Colleen Murtagh be re-appointed to serve as Town Historian for 2010 at a salary of \$1,500.00, BE IT FURTHER

RESOLVED, that the Historian shall submit an activity report along with her voucher for payment in June and December, and a yearly activity report to the County Historian.

RESOLUTION NO. 9 OF 2010

RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO EXPEND AMOUNTS UNDER \$1,000.00

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00, per item, for repairs. Any other expenditures shall be reviewed by the Highway Committee.

RESOLUTION NO. 10 OF 2010
RESOLUTION TO RE-APPOINT DOG CONTROL OFFICER

RESOLVED, that the Town Board does hereby re-appoint Darian Granger to serve as Dog Control Officer for the Town of Horicon. Annual salary is \$4,050.00.

RESOLUTION NO. 11 OF 2010
RESOLUTION AUTHORIZING SUPERVISOR TO PURCHASE
CERTIFICATE OF DEPOSITS WITH SURPLUS MONEY

RESOLVED, that the Supervisor is hereby authorized to place surplus monies in legal deposits, at the highest available interest for the Town of Horicon.

RESOLUTION NO. 12 OF 2010
RESOLUTION RE-APPOINTING TOWN COUNSELOR

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counsel for the Town of Horicon. Counselor Schachner shall be compensated on an hourly basis of \$125.00.

RESOLUTION NO. 13 OF 2010
RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES
PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 32 of 1992,
AND

WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE
BE IT

RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures Pursuant to S104B of the General Municipal Law.

RESOLUTION NO. 14 OF 2010
RESOLUTION TO ADOPT INVESTMENT POLICY FOR TOWN

WHEREAS, the Town of Horicon adopted an Investment Policy in January, 1988, AND
WHEREAS, this policy is reviewed and adopted each year, NOW, THEREFORE BE IT
RESOLVED, that the Town Board of the Town of Horicon, hereby adopts the Investment Policy enacted in Resolution 21 of 1988. Banks used by the Town of Horicon are named in Resolution 3 at every Organization Meeting.

RESOLUTION NO. 15 OF 2010
RESOLUTION TO RE-APPOINT PLANNING BOARD CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint Bradley Bruce as Chairman of the Planning Board for a one year term, expiring December 31, 2010 at an annual salary of \$750.00.

RESOLUTION NO. 16 OF 2010
RESOLUTION RE-APPOINTING SUPERVISOR'S SECRETARY

RESOLVED, that Supervisor Bentley does hereby re-appoint, with Town Board approval, Dawn Higgins as Secretary to the Supervisor at an hourly wage of \$14.95 per hour for a 40 hour week.

RESOLUTION NO. 17 OF 2010
RESOLUTION APPOINTING DEPUTY SUPERVISOR

RESOLVED, that Supervisor Bentley does hereby appoint Councilman Frank Hill to serve as Deputy Supervisor for the Town of Horicon for the year 2010.

RESOLUTION NO. 18 OF 2010
RESOLUTION ESTABLISHING BONDING FOR
TOWN OF HORICON EMPLOYEES FOR THE YEAR 2009

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND

WHEREAS, the Town of Horicon is insured for bonding of all its employees, NOW,
THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee	\$10,000.00
Additional indemnity-specified positions	
Town Supervisor	\$ 30,000.00
Deputy Supervisor	\$ 30,000.00
Town Clerk	\$ 30,000.00
Tax Collector	\$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable:

Each Claim Limit	\$1,000,000.00
Annual Aggregate	\$1,000,000.00

BE IT FURTHER

RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk

RESOLUTION NO. 19 OF 2010

RESOLUTION TO APPOINT DEPUTY TOWN CLERK AND DEPUTY REGISTRAR

RESOLVED, that Krista L. Wood, Town Clerk, with the approval of the Horicon Town Board does hereby appoint Dawn Higgins as her Deputy Town Clerk and Deputy Registrar.

Resolutions 1-19: Olson-Aye, Dooris-Aye, Hill-Aye, Higgins-Aye, Bentley-Aye

The position of Chairman of the Zoning Board of Appeals has become vacant upon the resignation of Priscilla Remington. At this time, Gary Frenz has expressed interest in assuming the position of Chairman. Councilman Dooris suggested current Zoning Board member Dan Smith as a good choice for Chairman based on conversations Mr. Dooris had with Zoning Board members as well as Mr. Smith's knowledge of the rules and regulations and his objectivity in Zoning matters. Councilman Olson agreed with Mr. Dooris in that he felt Mr. Smith would be the most qualified to assume the position of Chair. Councilman Higgins endorsed Mr. Frenz based on his experience and length of service with the Zoning Board as well as his commitment. Also noting that Mr. Frenz would be more assertive in the role as Chairman and would offer better control of the Board. Mr. Higgins made a motion to appoint Gary Frenz as Chairman.

RESOLUTION NO. 20 OF 2009

Messrs. Higgins and Hill introduced Res. 20 and moved its adoption:

RESOLUTION TO APPOINT NEW CHAIRMAN FOR ZONING BOARD OF APPEALS

RESOLVED, that upon the resignation of Priscilla Remington as Chairman of the Zoning Board of Appeals, the Town Board does hereby appoint Gary Frenz as Chairman for a one year term beginning January 1, 2010 and ending December 31, 2010. Annual Salary is \$750.00

Higgins-Aye, Hill-Aye, Dooris-Nay, Olson-Nay, Bentley-Aye

In regards to the appointment of Zoning Officer for 2010 the minutes will reflect Councilman Olson's request that the appointment of Zoning Officer be good for a 30 day period at which time it would come up for re-appointment.

RESOLUTION NO. 21 OF 2010

Messrs. Higgins and Hill introduced Res. 21 and moved its adoption:

RESOLUTION TO RE-APPOINT ZONING OFFICER

RESOLVED, that the Town Board does hereby Re-appoint Gary McMeekin to serve as Zoning Officer for the Town of Horicon for the annual salary of \$17,668.00

Higgins-Aye, Hill-aye, Olson-Nay, Dooris-Nay, Bentley-Aye

RESOLUTION NO. 22 OF 2010

Messrs. Hill and Higgins introduced Res. 22 and moved it adoption

RESOLUTION AUTHORIZING TOWN OFFICIALS TO ATTEND ASSOCIATION OF TOWNS TRAINING SCHOOL

RESOLVED, that the Town Board does hereby authorize Zoning Administrator Gary McMeekin and Planning Board member Georgia McMeekin to attend the Association of Towns Training School from February 14th through the 17th, 2010. Expenses are not to exceed \$1400.00

Hill-Aye, Higgins-Aye, Olson-Aye, Dooris-Aye, Bentley-Aye

The meeting was adjourned at 6:24 PM by MOTION of Messrs. Dooris and Olson, all ayes.

Respectfully submitted,

Town Clerk