

**HORICON TOWN BOARD
REGULAR MEETING**

**SEPTEMBER 18, 2014
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: Tom Johansen, John Donovan, Christine Hayes, Jim Steen, Bob Smith, Jane Smith, Harry Balz, Bill McGhie, Dan Freebern, Fred Holman, HS Paul Smith, Sandy Smith, Vince Blando, Ann Pieper,

Supervisor Simpson called the meeting to order at 7:00 PM.

Reports: Supervisor, Town Clerk, Zoning, Justice, Assessor

Approval of Minutes: Minutes of August 21, 2014 were approved by Motion of Councilperson Olson and Councilperson Hill.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

Approval of Vouchers and Abstracts:

RESOLUTION #126-2014

Councilperson Olson and Councilperson Smith introduced Res. No. 126 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF SEPTEMBER 2014 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the September 18, 2014 Vouchers and Abstracts as follows:

General Vouchers	# 252-283	\$ 24,371.33
Highway Vouchers	# 145-162	\$ 96,268.36
General Abstracts	24 & 27	\$ 23,206.67
Highway Abstracts	24 & 27	\$ 17,358.22

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- North Country Arts Center RE: Request for \$250 donation for the NCAC Youth Visions 2015 Exhibit
- Laberge Group RE: Progress update on Upper Dam assessment

Proposed Resolutions:

RESOLUTION #127-2014

Councilperson Higgins and Councilperson Hill introduced Res. No. 127 and moved its adoption:

RESOLUTION TO RESCIND RES #122-2014 AND AUTHORIZE REVISED TRANSFER OF FUNDS

RESOLVED, that the Town Board of the Town of Horicon does hereby rescind Resolution #122-2014 and authorizes the Bookkeeper to make the following revised fund transfers:

Expenditure Transfer :

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1355.4 (Assess-Contr)	A1470.1 (Bd of Rev-Contr)	\$ 872.80

Budget Transfer:

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<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A8090.4 (Insect-Contr)	A8090.1 (Insect-Pers)	\$ 290.77
A7620.4 (Adult Rec-Contr)	A7410.4 (Library-Contr)	700.00
A1990.4 (Conting)	A4560.4 (Health Ctr)	2,000.00
A7110.4 (Parks & Rec-Contr)	A4560.4 (Health Ctr)	3,000.00
A7310.4 (Youth Prog-Contr)	A1470.1 (Bd of Review-Contr)	72.80

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #128-2014

Councilperson Olson and Councilperson Higgins introduced Res. No. 128 and moved its adoption:

RESOLUTION TO AMEND RES# 132-2013 REGARDING NEW HIRE HEALTH INSURANCE

WHEREAS, the Town Board of the Town of Horicon does hereby wish to clarify Resolution #132-2013 which set forth changes to the Employee Handbook for General employees regarding new hire contributions to health insurance, now, therefore be it

RESOLVED, that the Town Board does hereby amend the Town of Horicon Employee Handbook for General employees to be effective immediately: Newly hired employees will pay 20% of the health insurance premium for themselves (the Town will pay 80% of the premium on that employee), and the employee will pay 100% of the health insurance premium for their spouse and/or dependent(s).

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #129-2014

Councilperson Higgins and Councilperson Olson introduced Res. No. 129 and moved its adoption:

RESOLUTION TO AUTHORIZE ATTENDANCE AT NORTH COUNTRY STORMWATER CONFERENCE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Harry Balz, Planning Board Chair, and Bill McGhie, Vice-Chair, to attend the North Country Stormwater Tradeshow and Conference being held October 16, 2014 at the Queensbury Hotel. The cost is \$80.00 per person, if registered by October 9th, plus reimbursement for travel expenses.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #130-2014

Councilperson Hill and Councilperson Higgins introduced Res. No. 130 and moved its adoption:

RESOLUTION TO AUTHORIZE THE TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
General:		
6510.4 (Veter-Contr)	7110.4 (Parks & Rec-Contr)	\$ 72.80
8090.4 (Insect-Contr)	8090.1 (Insect-Pers)	\$7,000.00
8090.4 (Insect-Contr)	5132.4 (Hwy Gar-Contr)	\$3,000.00

Ayes: 5 (Hill, Higgins, Smith, Olson, Simpson) Nays: 0

RESOLUTION #131-2014

Councilperson Hill and Councilperson Olson introduced Res. No. 131 and moved its adoption:

RESOLUTION TO RE-APPOINT LAURIE HUGHES TO THE BOARD OF ASSESSMENT REVIEW

RESOLVED, that the Town Board of the Town of Horicon does hereby re-appoint Laurie Hughes to a new term on the Horicon Board of Assessment Review. The new term is to run from

October 1, 2014 through September 30, 2019.

Ayes: 5 (Hill, Olson, Higgins, Smith, Simpson) Nays: 0

Committee Reports:

-Councilperson Smith reported on the progress being made in the Cemeteries. She noted that Mill Brook is done, and there is still some work to be done in Brant Lake Cemetery. It is expected that by the end of October all of the maps will be complete. Councilperson Smith said that the Library Assistant is something the Board will need to take a look at during the Budget Workshop to see how many hours they want to allot.

-Councilperson Hill got a quote of \$889.00 for a new door for the cemetery vault, and he estimates it will cost about \$200 to paint the vault. The money is available in the Budget to do this work now.

RESOLUTION #132-2014

Councilperson Hill and Councilperson Smith introduced Res. No. 132 and moved its adoption:

RESOLUTION TO MAKE REPAIRS TO CEMETERY VAULT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Winchip Overhead Door to replace the cemetery vault door at a cost of \$889.00, and they further authorize the vault to be painted at an approximate cost of \$200.00.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

-Councilperson Olson said that he and Councilperson Hill met with Highway Superintendent Smith to discuss chip sealing. He said this is a process that could potentially save the Town a lot of money if it works. He suggested the Board consider trying the process with the understanding it may not work. He and Councilperson Hill will research this more with the Highway Superintendent.

Old Business:

Zoning Clerk/Secretary to the Zoning and Planning Boards: The Zoning Clerk recently resigned, and the Board advertised for interested persons to fill the position. Councilperson Olson and Councilperson Smith conducted interviews and made their recommendation to the Board. Based on their recommendation the following Resolution was made:

RESOLUTION #133-2014

Councilperson Smith and Councilperson Olson introduced Res. No. 133 and moved its adoption:

RESOLUTION TO HIRE THERESA KATSCH AS ZONING CLERK

RESOLVED, that the Town Board of the Town of Horicon does hereby hire Theresa Katsch for the position of Zoning Clerk and Secretary to the Zoning Board of Appeals and Planning Board at a pay rate of \$12.00 per hour. The Zoning Clerk/Secretary will work fifteen hours per week plus additional actual hours worked for ZBA and Planning Board meetings not to exceed eight (8) hours for the two meetings combined. The Zoning Clerk/Secretary to the ZBA and Planning Boards is not to exceed twenty hours total in any given week.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

Town Signs:

Vince Blando and Jane Smith asked the Board to consider including monies in the 2015 Budget for the purchase of two signs for the Hamlet of Adirondack. They have come up with a design and obtained a quote of \$5,474.00 for the two signs. Supervisor Simpson noted that a purchase over \$3,000.00 would

need to be put out for bid under the Town's Procurement Policy. He also added that the Town has a 2% tax cap they are trying to stay under so that is something they would need to look at.

New Business...

Set Budget Workshop Meeting:

RESOLUTION #134-2014

Councilperson Hill and Councilperson Olson introduced Res. No. 134 and moved its adoption:

RESOLUTION TO SET BUDGET WORKSHOP MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set a Budget Workshop Meeting for Thursday, October 2, 2014 at 5:00 pm to discuss the 2015 Preliminary Budget.

Ayes: 5 (Hill, Olson, Higgins, Smith, Simpson) Nays: 0

Scrap Metal Removal:

RESOLUTION #135-2014

Councilperson Higgins and Councilperson Hill introduced Res. No. 135 and moved its adoption:

RESOLUTION TO AUTHORIZE CLERK TO ADVERTISE FOR BIDS FOR SCRAP METAL REMOVAL

RESOLVED, that the Town Board does hereby authorize the clerk to advertise for bids for scrap metal removal. Bids will be publicly opened on October 16, 2014 at 7:00pm.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

Privilege of the Floor...

-Tom Johansen asked the Board if the Beautification crew could put up the tents for the Pug Parade on October 18th. The Board said they could.

-Jim Steen asked if the new Zoning Clerk could start Monday (September 22nd); the Board said yes.

-Fred Holman of the North Country Arts Center explained the Youth Visions program to the Board and asked for the Town to support the program in 2015 by pledging \$250.00 to the program.

-Dan Freebern suggested the Board consider getting another bid on the cemetery vault door.

-Harry Balz strongly urged the Board to research the chip seal process. He feels this is worth looking into and encouraged the Town Board to be proactive with this and make a good analysis of what can be done.

-HS Smith said they are looking at trying to save money and will spend money in the most economical way they can.

Executive Session:

Councilman Higgins made a motion, seconded by Councilman Olson, to move to Executive Session to discuss pending litigation, all in favor. The Board moved to Executive Session at 7:46 PM.

The Board returned from Executive Session at 7:59 PM and Councilman Higgins made a motion to return to Regular Session, seconded by Councilman Olson, all in favor. Pending litigation was discussed.

RESOLUTION #136-2014

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

RESOLUTION TO AUTHORIZE TOWN COUNSEL TO REPRESENT TOWN EMPLOYEE

RESOLVED, that the Town Board does hereby authorize Town Counsel to represent a Town Highway Department employee in a Glens Falls City Court matter in relation to an accident that occurred on January 11, 2014.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:00 PM by MOTION of Councilperson Higgins and Councilperson Olson, all in favor.

Respectfully Submitted:

Town Clerk