

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>General:</u>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<u>Highway:</u>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

_____ Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<i>Highway:</i>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>General:</u>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<u>Highway:</u>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<i>Highway:</i>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

_____ Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<u>General:</u>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<u>Highway:</u>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**MAY 18, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: ZA Jim Steen, Assessor Christine Hayes, Craig Relyea (Penflex Rep), John Donovan, Maureen Diaz, Bob Ward, Tom Johansen, Bob Smith, Jim Hayes, Sara Hayes, Thad and Jane Smith, Dan Freebern, and Teri Schuerlein.

Supervisor Simpson opened the meeting at 7:00 pm and welcomed Craig Relyea of Penflex. Mr. Relyea reviewed the Horicon Volunteer Fireman's Service Award program with the Board.

Local Board of Health:

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:16 PM.

Request for Septic Variance at 8 Red Wing Rd / Tax Map #20.10-1-10.11 / Diaz (899 East Shore Rd LLC)

ZA Jim Steen read the letter of application submitted by Thomas LaBombard, PE explaining the Diaz's are seeking a variance at 8 Red Wing Road in Adirondack because the separation distance between the well and the septic field is only 86' not the 100' separation required. The Board had no questions and deemed the application complete.

RESOLUTION #67-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Thomas LaBombard, PE for a septic variance at 8 Red Wing Rd in Adirondack complete, and does hereby set a Public Hearing for Thursday, June 15, 2017 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to go back into regular session. The Board moved back into regular session at 7:19 pm

Approval of Minutes: Minutes of April 13, 2017 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Abstain: 1 (Smith)

Approval of May 2017 Vouchers and Abstracts:

RESOLUTION #68-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 68 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the May 18, 2017 Vouchers and Abstracts as follows:

General Abstract	5	\$ 49,217.37
Highway Abstract	5	\$ 74,007.23

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Correspondence to the Board:

- James Morgan RE: Application for open ZBA alternate seat
- NYS DOS RE: 2017 CFA Grant application process now open

- Common Ground Alliance RE: Invitation to 11th Annual CGA Meeting for the Adk Park
- Carl Heilman RE: Request to address lack of zoning laws concerning "trailer lots"

Resolutions:

RESOLUTION #69-2017

Councilperson Hill and Councilperson Smith introduced Res. No. 69 and moved its adoption:

RESOLUTION TO AUTHORIZE THE OF TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
1410.4 (TC-Contr)	1410. (TC-Equip)	\$ 4.85
<i>Highway:</i>		
5142.1 (SnowRmv-Pers)	5142.11 (SnowRmv-OT)	\$ 25,007.29
5110.4 (GenRpr-Contr)	5142.4 (SnowRmv-Contr)	\$ 44,069.03

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

RESOLUTION #70-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 70 and moved its adoption:

RESOLUTION TO AUTHORIZE INTER-MUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for the oversight and management, on behalf of the Town of Horicon, regarding the Aquatic Invasive Species (AIS) control program in Brant Lake for the period April 1, 2017 to March 31, 2018. The Town will fund \$20,000.00 of the harvest costs of the project.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #71-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 71 and moved its adoption:

RESOLUTION TO AUTHORIZE SHARED SERVICES AGREEMENT WITH NYSDOT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor, and or Highway Superintendent, to sign a four-year Shared Services agreement with NYS Department of Transportation to be effective upon acceptance by NYSDOT Regional Director of Operations.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #72-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 72 and moved its adoption:

RESOLUTION TO AUTHORIZE INTERMUNICIPAL AGREEMENT FOR BOAT PATROL ON SCHROON LAKE

RESOLVED, that the Horicon Town Board does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for the Boat Patrol on Schroon Lake for 2017. The Board authorizes the funding for the Boat Patrol in the amount of \$2,500.00 to be taken from (A6412.4) Special Publicity.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

RESOLUTION #73-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 73 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF SHIRTS FOR STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of shirts for the Boat Stewards through the Adirondack Watershed Institute at a cost not to exceed \$200.00.

Ayes: 5 (Smith, Olson, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #74-2017

Councilperson Olson and Councilperson Smith introduced Res. No. 74 and moved its adoption:

RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND NYSAA SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Appraising Seminar in Ithaca from July 17-21, 2017, and to stay for the Institute of Assessing Officers test on July 22, 2017. The cost of the seminar is \$400.00, cost of lodging is \$119.95 per night, plus reimbursement for food and mileage. The cost of attending the seminar will be shared with Town of Bolton.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

Committee Reports...

-Councilperson Hill said he would like to see the enclosure at the Boat Launch replaced. He said Chuck Hilton told him where the spot for the other Brant Lake sign is going to be.

-Councilperson Smith spoke to Darian Granger about the repairs at the Heintzelman Library in terms of what can be done. She noted that several people have been contacted; Roger Houck does not want to do this as a repair, Eddie Reynolds is six months out, and Daryll Clute had quoted \$700 per eight-hour day with the Town buying the materials and Darian Granger doing the concrete work. Mr. Clute would be able to start right after Memorial Day. Councilperson Smith said if repairs are needed at any of the Town buildings the proper people should be called; it should not be expected that the Beautification crew will handle them. Lastly, she noted the Boat Stewards have been interviewed and hired, the flowers for the barrels have been ordered, and the other flower gardens are expected to be done by Memorial Day.

-Councilperson Olson said the Tri-Lakes Business Alliance has asked for additional funding for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond event.

RESOLUTION #75-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 75 and moved its adoption:

RESOLUTION TO AUTHORIZE ADDITIONAL OCCUPANCY TAX FUNDS FOR WOODSTOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize an additional \$2,680.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to Tri Lakes Business Alliance for fireworks and porta-johns for the Woodstock Revisited on the Mill Pond June 3, 2017.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Old Business...

Heintzelman Library:

RESOLUTION #76-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 76 and moved its adoption:

RESOLUTION TO AUTHORIZE REPAIRS TO HEINTZELMAN LIBRARY

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Daryll Clute to make the necessary repairs to the Heintzelman Library entryway for the quoted price of \$700.00 per 8-hour day not to exceed \$7,000.00. The Town will pay for materials, and the funds to pay for the project will come from the unassigned fund balance.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said he has received notification from Senator Little's office that a letter and the disbursement agreement are forthcoming. John Donovan noted that revisions to the plans for phase two have been sent to the architect.

New Business...

Brant Lake Boat Launch: After brief discussion the Board agreed the enclosure at the boat launch are to be pressure washed and painted.

Employee Handbook- probationary period: Supervisor Simpson noted there is a discrepancy between the probationary period between the Employee Handbook and the Resolutions to hire. The Handbook says three months and the Resolutions have noted six months.

RESOLUTION #77-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 77 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to change the probationary period for new hires from three (3) months to six (6) months to be effective immediately.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Zoning Fees: Supervisor Simpson said Bob Ward had talked to him regarding the zoning fee schedule. ZA Steen reviewed the fee schedule and asked if the Board would like to amend it. Supervisor Simpson said they will review the fee schedule.

Watering Tub: Supervisor Simpson noted the watering tub will be closed until further notice. He said the structure of the spring house has deteriorated to the point that something needs to be done. The Board will need to look into this further and develop a plan.

Privilege of the Floor...

-Jane Smith told the Board that there is a group working on developing hiking trails in the Town. She said one of the proposed trails utilizes Grasshopper Hill Rd, however, the road is being blocked by a property owner. There was discussion as to the status of the road. Town Counsel will review this, and if appropriate, notify the property owner the road cannot be blocked.

-Christine Hayes reminded the Board that the Master Plan included a Town beach on the lake. She said property has become available which would be sufficient for a beach, and asked the Board to set up a committee to research this. The Board appointed Christine Hayes, Councilperson Sylvia Smith, and Councilperson Bob Olson to research this.

-Jim Steen referenced Carl Heilman's letter concerning "trailer lots" and explained the current verbiage in the Zoning Law and the problem of enforceability. Councilpersons Olson and Higgins will review this.

-Dan Freebern asked the Board why smoking is allowed on the Town ballfields. Supervisor Simpson said the Town does not have a policy on this. There was discussion back and forth on the subject and the Board agreed to set a no smoking policy as follows:

RESOLUTION #78-2017

Councilperson Smith and Councilperson Olson introduced Res. No. 78 and moved its adoption:

RESOLUTION TO ADOPT TOWN POLICY IN REGARDING SMOKING

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a Town policy that there will be no smoking at any Town of Horicon parks or Town recreational facilities. This policy will be effective immediately.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk