

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also: Skip Ostrander, ZA Jim Steen, Assessor Christine Hayes, Tom Johansen, Fred Holman, Teri Schuerlein, Tom Magee, Bob Smith, John Donovan.

Supervisor Simpson called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Smith, seconded by Councilperson Higgins, to go into session as the Local Board of Health. The Board moved into session as **Local Board of Health** at 7:00 PM.

*Request for Septic Variance at 3534 East Schroon River Rd / Tax Map ID# 70.15-1-9*

ZA Jim Steen explained a septic variance request had been submitted by Hutchins Engineering for 3534 East Schroon River Rd last fall, and the Board had raised several questions about the project at that time. He explained how Hutchins Engineering has addressed the Board’s concerns. The Board will refer this to Cedarwood Engineering for review. The Board noted the homeowner needs to be notified that they must reimburse the Town for the cost of the review by Cedarwood. ZA Steen will contact the homeowner prior to sending the proposal to Cedarwood Engineering.

**RESOLUTION #50-2016**

Councilperson Olson and Councilperson Hill introduced Res. No. 50 and moved its adoption:

**RESOLUTION TO SET PUBLIC HEARING**

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Hutchins Engineering for a septic variance at 3534 East Schroon River Rd in Brant Lake complete, pending approval by Cedarwood Engineering, and does hereby set a Public Hearing for Thursday, April 21, 2016 at 7:00PM at the Horicon Community Center. Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:09PM.

*Approval of Minutes:* Minutes of February 18, 2016 were approved by Motion of Councilperson Hill and Councilperson Smith.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

*Approval of March 17, 2016 Vouchers and Abstracts:*

**RESOLUTION #51-2016**

Councilperson Hill and Councilperson Olson introduced Res. No. 51 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the March 17, 2016 Vouchers and Abstracts as follows:

General Abstract	3	\$ 124,629.54
Highway Abstract	3	\$ 40,496.66

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

**Correspondence to the Board...**

- Bob Hayes RE: Bottle and can redemption
- Jean Vanderzee RE: Letter commending the Landfill employees
- Ray Smith/JE Sawyer RE: Landfill water treatment filter and monitoring
- Dominic Santanna/ISO RE: Public Protection Classification survey
- Randy Duell RE: Request for bottles at Landfill for North Country Hardship Fund

**Resolutions...**

**RESOLUTION #52-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 52 and moved its adoption:

**RESOLUTION TO DESIGNATE POLLING PLACES**

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #53-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 53 and moved its adoption:

**RESOLUTION TO APPROVE 2015 FIREFIGHTER RECORDS LISTING**

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2015 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #54-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 54 and moved its adoption:

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

<b>General:</b>			
1990.4 (Conting.)	1910.4 (Insur.)	\$2,876.58	

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #55-2016**

Councilperson Hill and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize attendance for six people at the Adirondack Park Local Government Review Day Conference which is being held April 13-14, 2016. The cost is \$59.60 per person, if registered before March 30, plus reimbursement for travel expenses.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

**Committee Reports...**

-*Occ Tax*: Councilperson Sylvia Smith said the North Warren Chamber submitted an Occupancy Tax application for \$1,000.00 in support of their upcoming "Fork to Fork" event. This will be a two day event beginning and ending in Horicon.

**RESOLUTION #56-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURE OF BED TAX FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$1,000.00 be given to the North Warren Chamber of Commerce to help fund their Fork to Fork event. This is to come from the Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Lifeguard*: Councilperson Smith told the Board there are two potential applicants for the Lifeguard position. She contacted the YMCA to find out when the Lifeguard course is being offered, but the schedule has not been finalized. She asked that they call the Town once the class is set. She added that, as another option, Brandon Himoff said there is a possibility the Town could use the Lifeguard training at the camp and attendees would only need to pay for their books.

*Library*: Councilperson Smith noted that Chris Stiles' class from NWCS had come in and helped clean books and shelves in the Library. She said both she and Librarian Linda Hoyt were present when the kids were working. The kids were instructed on how to remove and replace the books properly, and they did a wonderful job. The Board will send a thank you card to Mr. Stiles and his class for their help.

*Publicity*: Councilperson Smith and Councilperson Olson have been attending the Tri-Lakes meetings regularly. She is also working on updating the Town of Horicon listing for Warren County Tourism.

*Beautification*: Councilperson Smith and Councilperson Hill have a final design and quotes for the new Horicon sign. Garnet Signs quoted a price of \$2,985 installed, Lake George Signs did not return a quote, and Dix Avenue West quoted a price of \$3,400, plus installation, plus \$700 for the poles. Councilperson Hill noted that Garnet Signs will make the small Library hours plaque for the bottom of the Library sign. Councilperson Smith said she and Dawn are working on the flower order. Lastly, she noted that Councilperson Hill will take the lead while she is away on the playground project, Beautification, etc. She asked if the Board would like to make a decision on the sign.

**RESOLUTION #57-2016**

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW HORICON SIGN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new Town of Horicon sign from Garnet Signs at a price of \$2,985.00.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Highway*: Councilperson Olson said a letter had been sent to the landowner of a logging operation in Town; no response was received. He said HS Smith stated the logger indicated to him that he would be pulling out of the job site.

*Dog Control*: Councilperson Olson said Dog Control Officer Darian Granger has submitted his first quarterly report, and will continue to do so.

*Fencing*: Councilperson Olson said he and Teri Schuerlein have met with three fence companies and have prices for new fence at the lower dam and around the beach area. He noted the low bid for fence

was \$14,750 installed. He added they will need to work with the Fire Department and the County to see if this can be done. Supervisor Simpson noted there are certain specs that must be met for the fencing around the lower dam. Teri will get specs for the heavier fencing.

**Old Business...**

**1881 Union Church:** Councilperson Hill said the issue had come up about the placement of the well for the Union Church after the recent sale of an adjoining property. He said the concern was that the new adjoining property owners would install a septic that could potentially interfere with the intended placement of the Church well. Councilperson Hill spoke with ZA Steen who stated that the Town can put the intended location of the Church well on the map. Then, if the adjoining property owner applies for a septic variance he will be advised of the setback requirements between his septic and the Church well. John Donovan added the plat plan will be ready next week and it will show the intended location of the well and the septic on the Church property.

**New Business...**

**Tom Magee / Community Fund for the Gore Mountain Region:** Tom Magee, of the Community Fund for the Gore Mountain Region, gave a brief presentation about the Community Fund and the grant application process.

**North Warren Central School Internship:** Supervisor Simpson explained to the Board that he had been approached Chris Stiles regarding the Career Exploration Intern program at NWCS. He said the Town could provide many opportunities to an intern for the purpose of gaining experience, whether it be in the Beautification program, Library, Community Center offices, etc. The Board felt this would be a good program.

**New printer/scan software:** Supervisor Simpson said the Town has been looking at proposals for a new printer/scanner and solutions for long term storage of documents. There is currently a proposal from Ricoh for a new multifunction machine and scanning software. By scanning paper files into searchable documents it allows for faster retrieval of information, and it creates an electronic backup of the Town's permanent files. The cost of the machine and the software is \$7,593.90. Supervisor Simpson advised the Board there is money in the current Budget to cover this since the new phone system was budgeted for 2016, but it was paid for out of the 2015 Budget.

**RESOLUTION #58-2016**

Councilperson Smith and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW MULTIFUNCTION MACHINE AND SCAN SOFTWARE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new multifunction printer/scanner/copier/fax and scan software at a price of \$7,953.90 from Ricoh.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

**Agreement to Expend Highway Funds:** HS Smith submitted an agreement to expend highway funds on 1.42 miles of Duell Hill Road. The Board has several questions for HS Smith on the amount. HS Smith is not in attendance so the Board will schedule a Special Meeting to address this.

**Privilege of the Floor...**

-Tom Magee suggested the Town put the proposed locations of the Union Church well and septic on the survey map and then file the map with Warren County, as well as send a copy to the adjoining property owners.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:22 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also: Skip Ostrander, ZA Jim Steen, Assessor Christine Hayes, Tom Johansen, Fred Holman, Teri Schuerlein, Tom Magee, Bob Smith, John Donovan.

Supervisor Simpson called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Smith, seconded by Councilperson Higgins, to go into session as the Local Board of Health. The Board moved into session as **Local Board of Health** at 7:00 PM.

Request for Septic Variance at 3534 East Schroon River Rd / Tax Map ID# 70.15-1-9

ZA Jim Steen explained a septic variance request had been submitted by Hutchins Engineering for 3534 East Schroon River Rd last fall, and the Board had raised several questions about the project at that time. He explained how Hutchins Engineering has addressed the Board’s concerns. The Board will refer this to Cedarwood Engineering for review. The Board noted the homeowner needs to be notified that they must reimburse the Town for the cost of the review by Cedarwood. ZA Steen will contact the homeowner prior to sending the proposal to Cedarwood Engineering.

**RESOLUTION #50-2016**

Councilperson Olson and Councilperson Hill introduced Res. No. 50 and moved its adoption:

**RESOLUTION TO SET PUBLIC HEARING**

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Hutchins Engineering for a septic variance at 3534 East Schroon River Rd in Brant Lake complete, pending approval by Cedarwood Engineering, and does hereby set a Public Hearing for Thursday, April 21, 2016 at 7:00PM at the Horicon Community Center. Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:09PM.

Approval of Minutes: Minutes of February 18, 2016 were approved by Motion of Councilperson Hill and Councilperson Smith.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Approval of March 17, 2016 Vouchers and Abstracts:

**RESOLUTION #51-2016**

Councilperson Hill and Councilperson Olson introduced Res. No. 51 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the March 17, 2016 Vouchers and Abstracts as follows:

General Abstract	3	\$ 124,629.54
Highway Abstract	3	\$ 40,496.66

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

**Correspondence to the Board...**

- Bob Hayes RE: Bottle and can redemption
- Jean Vanderzee RE: Letter commending the Landfill employees
- Ray Smith/JE Sawyer RE: Landfill water treatment filter and monitoring
- Dominic Santanna/ISO RE: Public Protection Classification survey
- Randy Duell RE: Request for bottles at Landfill for North Country Hardship Fund

**Resolutions...**

**RESOLUTION #52-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 52 and moved its adoption:

**RESOLUTION TO DESIGNATE POLLING PLACES**

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #53-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 53 and moved its adoption:

**RESOLUTION TO APPROVE 2015 FIREFIGHTER RECORDS LISTING**

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2015 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #54-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 54 and moved its adoption:

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

<b>General:</b>		
1990.4 (Conting.)	1910.4 (Insur.)	\$2,876.58

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #55-2016**

Councilperson Hill and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize attendance for six people at the Adirondack Park Local Government Review Day Conference which is being held April 13-14, 2016. The cost is \$59.60 per person, if registered before March 30, plus reimbursement for travel expenses.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

**Committee Reports...**

*-Occ Tax:* Councilperson Sylvia Smith said the North Warren Chamber submitted an Occupancy Tax application for \$1,000.00 in support of their upcoming "Fork to Fork" event. This will be a two day event beginning and ending in Horicon.

**RESOLUTION #56-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURE OF BED TAX FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$1,000.00 be given to the North Warren Chamber of Commerce to help fund their Fork to Fork event. This is to come from the Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Lifeguard:* Councilperson Smith told the Board there are two potential applicants for the Lifeguard position. She contacted the YMCA to find out when the Lifeguard course is being offered, but the schedule has not been finalized. She asked that they call the Town once the class is set. She added that, as another option, Brandon Himoff said there is a possibility the Town could use the Lifeguard training at the camp and attendees would only need to pay for their books.

*Library:* Councilperson Smith noted that Chris Stiles' class from NWCS had come in and helped clean books and shelves in the Library. She said both she and Librarian Linda Hoyt were present when the kids were working. The kids were instructed on how to remove and replace the books properly, and they did a wonderful job. The Board will send a thank you card to Mr. Stiles and his class for their help.

*Publicity:* Councilperson Smith and Councilperson Olson have been attending the Tri-Lakes meetings regularly. She is also working on updating the Town of Horicon listing for Warren County Tourism.

*Beautification:* Councilperson Smith and Councilperson Hill have a final design and quotes for the new Horicon sign. Garnet Signs quoted a price of \$2,985 installed, Lake George Signs did not return a quote, and Dix Avenue West quoted a price of \$3,400, plus installation, plus \$700 for the poles. Councilperson Hill noted that Garnet Signs will make the small Library hours plaque for the bottom of the Library sign. Councilperson Smith said she and Dawn are working on the flower order. Lastly, she noted that Councilperson Hill will take the lead while she is away on the playground project, Beautification, etc. She asked if the Board would like to make a decision on the sign.

**RESOLUTION #57-2016**

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW HORICON SIGN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new Town of Horicon sign from Garnet Signs at a price of \$2,985.00.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Highway:* Councilperson Olson said a letter had been sent to the landowner of a logging operation in Town; no response was received. He said HS Smith stated the logger indicated to him that he would be pulling out of the job site.

*Dog Control:* Councilperson Olson said Dog Control Officer Darian Granger has submitted his first quarterly report, and will continue to do so.

*Fencing:* Councilperson Olson said he and Teri Schuerlein have met with three fence companies and have prices for new fence at the lower dam and around the beach area. He noted the low bid for fence



was \$14,750 installed. He added they will need to work with the Fire Department and the County to see if this can be done. Supervisor Simpson noted there are certain specs that must be met for the fencing around the lower dam. Teri will get specs for the heavier fencing.

**Old Business...**

**1881 Union Church:** Councilperson Hill said the issue had come up about the placement of the well for the Union Church after the recent sale of an adjoining property. He said the concern was that the new adjoining property owners would install a septic that could potentially interfere with the intended placement of the Church well. Councilperson Hill spoke with ZA Steen who stated that the Town can put the intended location of the Church well on the map. Then, if the adjoining property owner applies for a septic variance he will be advised of the setback requirements between his septic and the Church well. John Donovan added the plat plan will be ready next week and it will show the intended location of the well and the septic on the Church property.

**New Business...**

**Tom Magee / Community Fund for the Gore Mountain Region:** Tom Magee, of the Community Fund for the Gore Mountain Region, gave a brief presentation about the Community Fund and the grant application process.

**North Warren Central School Internship:** Supervisor Simpson explained to the Board that he had been approached Chris Stiles regarding the Career Exploration Intern program at NWCS. He said the Town could provide many opportunities to an intern for the purpose of gaining experience, whether it be in the Beautification program, Library, Community Center offices, etc. The Board felt this would be a good program.

**New printer/scan software:** Supervisor Simpson said the Town has been looking at proposals for a new printer/scanner and solutions for long term storage of documents. There is currently a proposal from Ricoh for a new multifunction machine and scanning software. By scanning paper files into searchable documents it allows for faster retrieval of information, and it creates an electronic backup of the Town's permanent files. The cost of the machine and the software is \$7,593.90. Supervisor Simpson advised the Board there is money in the current Budget to cover this since the new phone system was budgeted for 2016, but it was paid for out of the 2015 Budget.

**RESOLUTION #58-2016**

Councilperson Smith and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW MULTIFUNCTION MACHINE AND SCAN SOFTWARE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new multifunction printer/scanner/copier/fax and scan software at a price of \$7,953.90 from Ricoh.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

**Agreement to Expend Highway Funds:** HS Smith submitted an agreement to expend highway funds on 1.42 miles of Duell Hill Road. The Board has several questions for HS Smith on the amount. HS Smith is not in attendance so the Board will schedule a Special Meeting to address this.

**Privilege of the Floor...**

-Tom Magee suggested the Town put the proposed locations of the Union Church well and septic on the survey map and then file the map with Warren County, as well as send a copy to the adjoining property owners.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:22 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also: Skip Ostrander, ZA Jim Steen, Assessor Christine Hayes, Tom Johansen, Fred Holman, Teri Schuerlein, Tom Magee, Bob Smith, John Donovan.

Supervisor Simpson called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Smith, seconded by Councilperson Higgins, to go into session as the Local Board of Health. The Board moved into session as **Local Board of Health** at 7:00 PM.

Request for Septic Variance at 3534 East Schroon River Rd / Tax Map ID# 70.15-1-9

ZA Jim Steen explained a septic variance request had been submitted by Hutchins Engineering for 3534 East Schroon River Rd last fall, and the Board had raised several questions about the project at that time. He explained how Hutchins Engineering has addressed the Board’s concerns. The Board will refer this to Cedarwood Engineering for review. The Board noted the homeowner needs to be notified that they must reimburse the Town for the cost of the review by Cedarwood. ZA Steen will contact the homeowner prior to sending the proposal to Cedarwood Engineering.

**RESOLUTION #50-2016**

Councilperson Olson and Councilperson Hill introduced Res. No. 50 and moved its adoption:

**RESOLUTION TO SET PUBLIC HEARING**

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Hutchins Engineering for a septic variance at 3534 East Schroon River Rd in Brant Lake complete, pending approval by Cedarwood Engineering, and does hereby set a Public Hearing for Thursday, April 21, 2016 at 7:00PM at the Horicon Community Center. Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:09PM.

Approval of Minutes: Minutes of February 18, 2016 were approved by Motion of Councilperson Hill and Councilperson Smith.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Approval of March 17, 2016 Vouchers and Abstracts:

**RESOLUTION #51-2016**

Councilperson Hill and Councilperson Olson introduced Res. No. 51 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the March 17, 2016 Vouchers and Abstracts as follows:

General Abstract	3	\$ 124,629.54
Highway Abstract	3	\$ 40,496.66

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

**Correspondence to the Board...**

- Bob Hayes RE: Bottle and can redemption
- Jean Vanderzee RE: Letter commending the Landfill employees
- Ray Smith/JE Sawyer RE: Landfill water treatment filter and monitoring
- Dominic Santanna/ISO RE: Public Protection Classification survey
- Randy Duell RE: Request for bottles at Landfill for North Country Hardship Fund

**Resolutions...**

**RESOLUTION #52-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 52 and moved its adoption:

**RESOLUTION TO DESIGNATE POLLING PLACES**

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #53-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 53 and moved its adoption:

**RESOLUTION TO APPROVE 2015 FIREFIGHTER RECORDS LISTING**

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2015 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #54-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 54 and moved its adoption:

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

<b>General:</b>			
1990.4 (Conting.)	1910.4 (Insur.)	\$2,876.58	

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #55-2016**

Councilperson Hill and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize attendance for six people at the Adirondack Park Local Government Review Day Conference which is being held April 13-14, 2016. The cost is \$59.60 per person, if registered before March 30, plus reimbursement for travel expenses.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

**Committee Reports...**

-*Occ Tax*: Councilperson Sylvia Smith said the North Warren Chamber submitted an Occupancy Tax application for \$1,000.00 in support of their upcoming "Fork to Fork" event. This will be a two day event beginning and ending in Horicon.

**RESOLUTION #56-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURE OF BED TAX FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$1,000.00 be given to the North Warren Chamber of Commerce to help fund their Fork to Fork event. This is to come from the Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Lifeguard*: Councilperson Smith told the Board there are two potential applicants for the Lifeguard position. She contacted the YMCA to find out when the Lifeguard course is being offered, but the schedule has not been finalized. She asked that they call the Town once the class is set. She added that, as another option, Brandon Himoff said there is a possibility the Town could use the Lifeguard training at the camp and attendees would only need to pay for their books.

*Library*: Councilperson Smith noted that Chris Stiles' class from NWCS had come in and helped clean books and shelves in the Library. She said both she and Librarian Linda Hoyt were present when the kids were working. The kids were instructed on how to remove and replace the books properly, and they did a wonderful job. The Board will send a thank you card to Mr. Stiles and his class for their help.

*Publicity*: Councilperson Smith and Councilperson Olson have been attending the Tri-Lakes meetings regularly. She is also working on updating the Town of Horicon listing for Warren County Tourism.

*Beautification*: Councilperson Smith and Councilperson Hill have a final design and quotes for the new Horicon sign. Garnet Signs quoted a price of \$2,985 installed, Lake George Signs did not return a quote, and Dix Avenue West quoted a price of \$3,400, plus installation, plus \$700 for the poles. Councilperson Hill noted that Garnet Signs will make the small Library hours plaque for the bottom of the Library sign. Councilperson Smith said she and Dawn are working on the flower order. Lastly, she noted that Councilperson Hill will take the lead while she is away on the playground project, Beautification, etc. She asked if the Board would like to make a decision on the sign.

**RESOLUTION #57-2016**

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW HORICON SIGN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new Town of Horicon sign from Garnet Signs at a price of \$2,985.00.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Highway*: Councilperson Olson said a letter had been sent to the landowner of a logging operation in Town; no response was received. He said HS Smith stated the logger indicated to him that he would be pulling out of the job site.

*Dog Control*: Councilperson Olson said Dog Control Officer Darian Granger has submitted his first quarterly report, and will continue to do so.

*Fencing*: Councilperson Olson said he and Teri Schuerlein have met with three fence companies and have prices for new fence at the lower dam and around the beach area. He noted the low bid for fence

was \$14,750 installed. He added they will need to work with the Fire Department and the County to see if this can be done. Supervisor Simpson noted there are certain specs that must be met for the fencing around the lower dam. Teri will get specs for the heavier fencing.

**Old Business...**

**1881 Union Church:** Councilperson Hill said the issue had come up about the placement of the well for the Union Church after the recent sale of an adjoining property. He said the concern was that the new adjoining property owners would install a septic that could potentially interfere with the intended placement of the Church well. Councilperson Hill spoke with ZA Steen who stated that the Town can put the intended location of the Church well on the map. Then, if the adjoining property owner applies for a septic variance he will be advised of the setback requirements between his septic and the Church well. John Donovan added the plat plan will be ready next week and it will show the intended location of the well and the septic on the Church property.

**New Business...**

**Tom Magee / Community Fund for the Gore Mountain Region:** Tom Magee, of the Community Fund for the Gore Mountain Region, gave a brief presentation about the Community Fund and the grant application process.

**North Warren Central School Internship:** Supervisor Simpson explained to the Board that he had been approached Chris Stiles regarding the Career Exploration Intern program at NWCS. He said the Town could provide many opportunities to an intern for the purpose of gaining experience, whether it be in the Beautification program, Library, Community Center offices, etc. The Board felt this would be a good program.

**New printer/scan software:** Supervisor Simpson said the Town has been looking at proposals for a new printer/scanner and solutions for long term storage of documents. There is currently a proposal from Ricoh for a new multifunction machine and scanning software. By scanning paper files into searchable documents it allows for faster retrieval of information, and it creates an electronic backup of the Town's permanent files. The cost of the machine and the software is \$7,593.90. Supervisor Simpson advised the Board there is money in the current Budget to cover this since the new phone system was budgeted for 2016, but it was paid for out of the 2015 Budget.

**RESOLUTION #58-2016**

Councilperson Smith and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW MULTIFUNCTION MACHINE AND SCAN SOFTWARE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new multifunction printer/scanner/copier/fax and scan software at a price of \$7,953.90 from Ricoh.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

**Agreement to Expend Highway Funds:** HS Smith submitted an agreement to expend highway funds on 1.42 miles of Duell Hill Road. The Board has several questions for HS Smith on the amount. HS Smith is not in attendance so the Board will schedule a Special Meeting to address this.

**Privilege of the Floor...**

-Tom Magee suggested the Town put the proposed locations of the Union Church well and septic on the survey map and then file the map with Warren County, as well as send a copy to the adjoining property owners.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:22 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also: Skip Ostrander, ZA Jim Steen, Assessor Christine Hayes, Tom Johansen, Fred Holman, Teri Schuerlein, Tom Magee, Bob Smith, John Donovan.

Supervisor Simpson called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Smith, seconded by Councilperson Higgins, to go into session as the Local Board of Health. The Board moved into session as **Local Board of Health** at 7:00 PM.

*Request for Septic Variance at 3534 East Schroon River Rd / Tax Map ID# 70.15-1-9*

ZA Jim Steen explained a septic variance request had been submitted by Hutchins Engineering for 3534 East Schroon River Rd last fall, and the Board had raised several questions about the project at that time. He explained how Hutchins Engineering has addressed the Board’s concerns. The Board will refer this to Cedarwood Engineering for review. The Board noted the homeowner needs to be notified that they must reimburse the Town for the cost of the review by Cedarwood. ZA Steen will contact the homeowner prior to sending the proposal to Cedarwood Engineering.

**RESOLUTION #50-2016**

Councilperson Olson and Councilperson Hill introduced Res. No. 50 and moved its adoption:

**RESOLUTION TO SET PUBLIC HEARING**

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Hutchins Engineering for a septic variance at 3534 East Schroon River Rd in Brant Lake complete, pending approval by Cedarwood Engineering, and does hereby set a Public Hearing for Thursday, April 21, 2016 at 7:00PM at the Horicon Community Center. Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:09PM.

*Approval of Minutes:* Minutes of February 18, 2016 were approved by Motion of Councilperson Hill and Councilperson Smith.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

*Approval of March 17, 2016 Vouchers and Abstracts:*

**RESOLUTION #51-2016**

Councilperson Hill and Councilperson Olson introduced Res. No. 51 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the March 17, 2016 Vouchers and Abstracts as follows:

General Abstract	3	\$ 124,629.54
Highway Abstract	3	\$ 40,496.66

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0



**Correspondence to the Board...**

- Bob Hayes RE: Bottle and can redemption
- Jean Vanderzee RE: Letter commending the Landfill employees
- Ray Smith/JE Sawyer RE: Landfill water treatment filter and monitoring
- Dominic Santanna/ISO RE: Public Protection Classification survey
- Randy Duell RE: Request for bottles at Landfill for North Country Hardship Fund

**Resolutions...**

**RESOLUTION #52-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 52 and moved its adoption:

**RESOLUTION TO DESIGNATE POLLING PLACES**

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #53-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 53 and moved its adoption:

**RESOLUTION TO APPROVE 2015 FIREFIGHTER RECORDS LISTING**

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2015 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #54-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 54 and moved its adoption:

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

<b>General:</b>		
1990.4 (Conting.)	1910.4 (Insur.)	\$2,876.58

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #55-2016**

Councilperson Hill and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize attendance for six people at the Adirondack Park Local Government Review Day Conference which is being held April 13-14, 2016. The cost is \$59.60 per person, if registered before March 30, plus reimbursement for travel expenses.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

**Committee Reports...**

-*Occ Tax*: Councilperson Sylvia Smith said the North Warren Chamber submitted an Occupancy Tax application for \$1,000.00 in support of their upcoming "Fork to Fork" event. This will be a two day event beginning and ending in Horicon.

**RESOLUTION #56-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURE OF BED TAX FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$1,000.00 be given to the North Warren Chamber of Commerce to help fund their Fork to Fork event. This is to come from the Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Lifeguard*: Councilperson Smith told the Board there are two potential applicants for the Lifeguard position. She contacted the YMCA to find out when the Lifeguard course is being offered, but the schedule has not been finalized. She asked that they call the Town once the class is set. She added that, as another option, Brandon Himoff said there is a possibility the Town could use the Lifeguard training at the camp and attendees would only need to pay for their books.

*Library*: Councilperson Smith noted that Chris Stiles' class from NWCS had come in and helped clean books and shelves in the Library. She said both she and Librarian Linda Hoyt were present when the kids were working. The kids were instructed on how to remove and replace the books properly, and they did a wonderful job. The Board will send a thank you card to Mr. Stiles and his class for their help.

*Publicity*: Councilperson Smith and Councilperson Olson have been attending the Tri-Lakes meetings regularly. She is also working on updating the Town of Horicon listing for Warren County Tourism.

*Beautification*: Councilperson Smith and Councilperson Hill have a final design and quotes for the new Horicon sign. Garnet Signs quoted a price of \$2,985 installed, Lake George Signs did not return a quote, and Dix Avenue West quoted a price of \$3,400, plus installation, plus \$700 for the poles. Councilperson Hill noted that Garnet Signs will make the small Library hours plaque for the bottom of the Library sign. Councilperson Smith said she and Dawn are working on the flower order. Lastly, she noted that Councilperson Hill will take the lead while she is away on the playground project, Beautification, etc. She asked if the Board would like to make a decision on the sign.

**RESOLUTION #57-2016**

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW HORICON SIGN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new Town of Horicon sign from Garnet Signs at a price of \$2,985.00.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Highway*: Councilperson Olson said a letter had been sent to the landowner of a logging operation in Town; no response was received. He said HS Smith stated the logger indicated to him that he would be pulling out of the job site.

*Dog Control*: Councilperson Olson said Dog Control Officer Darian Granger has submitted his first quarterly report, and will continue to do so.

*Fencing*: Councilperson Olson said he and Teri Schuerlein have met with three fence companies and have prices for new fence at the lower dam and around the beach area. He noted the low bid for fence

was \$14,750 installed. He added they will need to work with the Fire Department and the County to see if this can be done. Supervisor Simpson noted there are certain specs that must be met for the fencing around the lower dam. Teri will get specs for the heavier fencing.

**Old Business...**

**1881 Union Church:** Councilperson Hill said the issue had come up about the placement of the well for the Union Church after the recent sale of an adjoining property. He said the concern was that the new adjoining property owners would install a septic that could potentially interfere with the intended placement of the Church well. Councilperson Hill spoke with ZA Steen who stated that the Town can put the intended location of the Church well on the map. Then, if the adjoining property owner applies for a septic variance he will be advised of the setback requirements between his septic and the Church well. John Donovan added the plat plan will be ready next week and it will show the intended location of the well and the septic on the Church property.

**New Business...**

**Tom Magee / Community Fund for the Gore Mountain Region:** Tom Magee, of the Community Fund for the Gore Mountain Region, gave a brief presentation about the Community Fund and the grant application process.

**North Warren Central School Internship:** Supervisor Simpson explained to the Board that he had been approached Chris Stiles regarding the Career Exploration Intern program at NWCS. He said the Town could provide many opportunities to an intern for the purpose of gaining experience, whether it be in the Beautification program, Library, Community Center offices, etc. The Board felt this would be a good program.

**New printer/scan software:** Supervisor Simpson said the Town has been looking at proposals for a new printer/scanner and solutions for long term storage of documents. There is currently a proposal from Ricoh for a new multifunction machine and scanning software. By scanning paper files into searchable documents it allows for faster retrieval of information, and it creates an electronic backup of the Town's permanent files. The cost of the machine and the software is \$7,593.90. Supervisor Simpson advised the Board there is money in the current Budget to cover this since the new phone system was budgeted for 2016, but it was paid for out of the 2015 Budget.

**RESOLUTION #58-2016**

Councilperson Smith and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW MULTIFUNCTION MACHINE AND SCAN SOFTWARE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new multifunction printer/scanner/copier/fax and scan software at a price of \$7,953.90 from Ricoh.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

**Agreement to Expend Highway Funds:** HS Smith submitted an agreement to expend highway funds on 1.42 miles of Duell Hill Road. The Board has several questions for HS Smith on the amount. HS Smith is not in attendance so the Board will schedule a Special Meeting to address this.

**Privilege of the Floor...**

-Tom Magee suggested the Town put the proposed locations of the Union Church well and septic on the survey map and then file the map with Warren County, as well as send a copy to the adjoining property owners.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:22 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also: Skip Ostrander, ZA Jim Steen, Assessor Christine Hayes, Tom Johansen, Fred Holman, Teri Schuerlein, Tom Magee, Bob Smith, John Donovan.

Supervisor Simpson called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Smith, seconded by Councilperson Higgins, to go into session as the Local Board of Health. The Board moved into session as **Local Board of Health** at 7:00 PM.

Request for Septic Variance at 3534 East Schroon River Rd / Tax Map ID# 70.15-1-9

ZA Jim Steen explained a septic variance request had been submitted by Hutchins Engineering for 3534 East Schroon River Rd last fall, and the Board had raised several questions about the project at that time. He explained how Hutchins Engineering has addressed the Board’s concerns. The Board will refer this to Cedarwood Engineering for review. The Board noted the homeowner needs to be notified that they must reimburse the Town for the cost of the review by Cedarwood. ZA Steen will contact the homeowner prior to sending the proposal to Cedarwood Engineering.

**RESOLUTION #50-2016**

Councilperson Olson and Councilperson Hill introduced Res. No. 50 and moved its adoption:

**RESOLUTION TO SET PUBLIC HEARING**

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Hutchins Engineering for a septic variance at 3534 East Schroon River Rd in Brant Lake complete, pending approval by Cedarwood Engineering, and does hereby set a Public Hearing for Thursday, April 21, 2016 at 7:00PM at the Horicon Community Center. Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:09PM.

Approval of Minutes: Minutes of February 18, 2016 were approved by Motion of Councilperson Hill and Councilperson Smith.

Ayes: 5 (Hill, Smith, Olson, Higgins, Simpson) Nays: 0

Approval of March 17, 2016 Vouchers and Abstracts:

**RESOLUTION #51-2016**

Councilperson Hill and Councilperson Olson introduced Res. No. 51 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the March 17, 2016 Vouchers and Abstracts as follows:

General Abstract	3	\$ 124,629.54
Highway Abstract	3	\$ 40,496.66

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

**Correspondence to the Board...**

- Bob Hayes RE: Bottle and can redemption
- Jean Vanderzee RE: Letter commending the Landfill employees
- Ray Smith/JE Sawyer RE: Landfill water treatment filter and monitoring
- Dominic Santanna/ISO RE: Public Protection Classification survey
- Randy Duell RE: Request for bottles at Landfill for North Country Hardship Fund

**Resolutions...**

**RESOLUTION #52-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 52 and moved its adoption:

**RESOLUTION TO DESIGNATE POLLING PLACES**

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #53-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 53 and moved its adoption:

**RESOLUTION TO APPROVE 2015 FIREFIGHTER RECORDS LISTING**

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2015 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #54-2016**

Councilperson Olson and Councilperson Higgins introduced Res. No. 54 and moved its adoption:

**RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following fund transfers:

<b>General:</b>		
1990.4 (Conting.)	1910.4 (Insur.)	\$2,876.58

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #55-2016**

Councilperson Hill and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize attendance for six people at the Adirondack Park Local Government Review Day Conference which is being held April 13-14, 2016. The cost is \$59.60 per person, if registered before March 30, plus reimbursement for travel expenses.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

**Committee Reports...**

*-Occ Tax:* Councilperson Sylvia Smith said the North Warren Chamber submitted an Occupancy Tax application for \$1,000.00 in support of their upcoming "Fork to Fork" event. This will be a two day event beginning and ending in Horicon.

**RESOLUTION #56-2016**

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURE OF BED TAX FUNDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$1,000.00 be given to the North Warren Chamber of Commerce to help fund their Fork to Fork event. This is to come from the Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Lifeguard:* Councilperson Smith told the Board there are two potential applicants for the Lifeguard position. She contacted the YMCA to find out when the Lifeguard course is being offered, but the schedule has not been finalized. She asked that they call the Town once the class is set. She added that, as another option, Brandon Himoff said there is a possibility the Town could use the Lifeguard training at the camp and attendees would only need to pay for their books.

*Library:* Councilperson Smith noted that Chris Stiles' class from NWCS had come in and helped clean books and shelves in the Library. She said both she and Librarian Linda Hoyt were present when the kids were working. The kids were instructed on how to remove and replace the books properly, and they did a wonderful job. The Board will send a thank you card to Mr. Stiles and his class for their help.

*Publicity:* Councilperson Smith and Councilperson Olson have been attending the Tri-Lakes meetings regularly. She is also working on updating the Town of Horicon listing for Warren County Tourism.

*Beautification:* Councilperson Smith and Councilperson Hill have a final design and quotes for the new Horicon sign. Garnet Signs quoted a price of \$2,985 installed, Lake George Signs did not return a quote, and Dix Avenue West quoted a price of \$3,400, plus installation, plus \$700 for the poles. Councilperson Hill noted that Garnet Signs will make the small Library hours plaque for the bottom of the Library sign. Councilperson Smith said she and Dawn are working on the flower order. Lastly, she noted that Councilperson Hill will take the lead while she is away on the playground project, Beautification, etc. She asked if the Board would like to make a decision on the sign.

**RESOLUTION #57-2016**

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW HORICON SIGN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new Town of Horicon sign from Garnet Signs at a price of \$2,985.00.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

*Committee Reports continued...*

*Highway:* Councilperson Olson said a letter had been sent to the landowner of a logging operation in Town; no response was received. He said HS Smith stated the logger indicated to him that he would be pulling out of the job site.

*Dog Control:* Councilperson Olson said Dog Control Officer Darian Granger has submitted his first quarterly report, and will continue to do so.

*Fencing:* Councilperson Olson said he and Teri Schuerlein have met with three fence companies and have prices for new fence at the lower dam and around the beach area. He noted the low bid for fence

was \$14,750 installed. He added they will need to work with the Fire Department and the County to see if this can be done. Supervisor Simpson noted there are certain specs that must be met for the fencing around the lower dam. Teri will get specs for the heavier fencing.

**Old Business...**

**1881 Union Church:** Councilperson Hill said the issue had come up about the placement of the well for the Union Church after the recent sale of an adjoining property. He said the concern was that the new adjoining property owners would install a septic that could potentially interfere with the intended placement of the Church well. Councilperson Hill spoke with ZA Steen who stated that the Town can put the intended location of the Church well on the map. Then, if the adjoining property owner applies for a septic variance he will be advised of the setback requirements between his septic and the Church well. John Donovan added the plat plan will be ready next week and it will show the intended location of the well and the septic on the Church property.

**New Business...**

**Tom Magee / Community Fund for the Gore Mountain Region:** Tom Magee, of the Community Fund for the Gore Mountain Region, gave a brief presentation about the Community Fund and the grant application process.

**North Warren Central School Internship:** Supervisor Simpson explained to the Board that he had been approached Chris Stiles regarding the Career Exploration Intern program at NWCS. He said the Town could provide many opportunities to an intern for the purpose of gaining experience, whether it be in the Beautification program, Library, Community Center offices, etc. The Board felt this would be a good program.

**New printer/scan software:** Supervisor Simpson said the Town has been looking at proposals for a new printer/scanner and solutions for long term storage of documents. There is currently a proposal from Ricoh for a new multifunction machine and scanning software. By scanning paper files into searchable documents it allows for faster retrieval of information, and it creates an electronic backup of the Town's permanent files. The cost of the machine and the software is \$7,593.90. Supervisor Simpson advised the Board there is money in the current Budget to cover this since the new phone system was budgeted for 2016, but it was paid for out of the 2015 Budget.

**RESOLUTION #58-2016**

Councilperson Smith and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

**RESOLUTION TO AUTHORIZE PURCHASE OF NEW MULTIFUNCTION MACHINE AND SCAN SOFTWARE**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of a new multifunction printer/scanner/copier/fax and scan software at a price of \$7,953.90 from Ricoh.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

**Agreement to Expend Highway Funds:** HS Smith submitted an agreement to expend highway funds on 1.42 miles of Duell Hill Road. The Board has several questions for HS Smith on the amount. HS Smith is not in attendance so the Board will schedule a Special Meeting to address this.



**Privilege of the Floor...**

-Tom Magee suggested the Town put the proposed locations of the Union Church well and septic on the survey map and then file the map with Warren County, as well as send a copy to the adjoining property owners.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:22 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk