

**HORICON TOWN BOARD
SPECIAL MEETING**

**DECEMBER 7, 2015
3:00 PM**

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	
Absent:	Kenneth Higgins	Councilperson

Supervisor Simpson called the special meeting to order at 3:00 PM and explained the purpose of the meeting is to open the second set of bids for the Town Hall Roof and Insulation Repair project. The Board had put the project out to bid a second time because the first set of bids came in much higher than anticipated. The second round of bids were due by December 4, 2015. The Board then publicly opened the bids at 3:01 pm. Two bids were received; the first bid was from ZeroDraft in the amount of \$42,738.00, and the second bid was from Adirondack Developers and Builders in the amount of \$39,800.00. There was brief discussion on the bids.

RESOLUTION #163-2015

Councilperson Olson and Councilperson Hill introduced Res. No. 163 and moved its adoption:

RESOLUTION TO AWARD BID FOR ROOF INSULATION AND REPAIR

WHEREAS, the Town of Horicon legally advertised for bids for the roof insulation and repair project and two bids were received, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby award the bid for the roof insulation and repair project to Adirondack Developers and Builders for the bid amount of \$39,800.00.

Ayes: 4 (Olson, Hill, Smith, Simpson) Nays: 0 Absent: 1 (Higgins)

RESOLUTION #164-2015

Councilperson Olson and Councilperson Hill introduced Res. No. 164 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR ROOF AND INSULATION REPAIR PROJECT

WHEREAS, the Town Board has awarded the bid for the Town Hall roof insulation and repair project, and the necessary Budget amendment must be made to fund the project, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget amendment in the General Fund to reduce the unexpended fund balance and increase revenues and expenditures in the amount of \$39,800.00 to fund the Town Hall roof insulation and repair project:

Decrease	A599 – Unexpended Fund Balance	\$39,800.00
Increase	A510 - Estimated Revenues	\$39,800.00
Increase	A960 - Appropriations	\$39,800.00
Increase	Subsidiary Code:	
	A1620.4 – Buildings	\$39,800.00

Ayes: 4 (Olson, Hill, Smith, Simpson) Nays: 0 Absent: 1 (Higgins)

Adjourn... There being no further business to attend to the meeting was adjourned at 3:29 PM by MOTION of Councilperson Hill and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk